



REGISTERED NURSE
(CORRECTIONAL FACILITY)
Continuous Filing

This bulletin cancels and supersedes the bulletin issued on September 15, 2003.

It is an objective of the State of California to achieve a drug-free state workplace. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

EXAMINATION TYPE This is an open statewide examination. Applications will not be accepted on a promotional basis. Career credits do not apply.

HOW TO APPLY State applications (Form 678) are available at Youth Authority offices and facilities; the State Personnel Board at 801 Capitol Mall, Sacramento; at the State Personnel Board's Web site, www.spb.ca.gov; and at offices of the Employment Development Department. Applications may be filed in person or by mail with:

Department of the Youth Authority
Personnel Management Services Division
4241 Williamsborough Drive, Suite 115
Sacramento, CA 95823

If you have a disability and need special testing arrangements, mark the appropriate box in question 2 of the state application (Form 678). You will be contacted to make specific arrangements.

FINAL FILING DATE Applications will be accepted on a continuous basis until needs are met.

EXAMINATION INFORMATION **This examination will consist of a Supplemental Application weighted 100%.** All candidates who meet the requirements for admittance to this examination will be required to complete a Supplemental Application, which will be mailed at a later date. **Persons who do not return the completed Supplemental Application will be considered to have withdrawn from this examination.** The information on the Supplemental Application will be used to assess each candidate's relevant education and experience. The Supplemental Application will be evaluated by using a predetermined rating criteria. In order to obtain a position on the eligible list, a minimum rating of 70% must be obtained.

SALARY RANGES **Range A: \$4,349 - \$5,098 Range B: \$4,609 - \$5,423**
Range A: This range shall apply to incumbents who do not meet criteria for payment at a higher range.
Range B: This range shall apply to those incumbents who have satisfactorily completed the equivalent of 12 months of professional nursing experience.

SALARY BONUS **Plus an \$200-per-month recruitment and retention bonus.**

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION **It is your responsibility to make sure you meet the education and/or experience requirements stated below. Your signature on your application indicates that you have read, understood, and possess the minimum qualifications required. Minimum qualifications required:**

Possession of a current license as a Registered Nurse in California.

(Applicants who do not meet this requirement will be admitted to the examination, but they must secure their license before they will be eligible for appointment.)

Applicants must show their Registered Nurse license number, title and expiration date on their applications.

SPECIAL PERSONAL CHARACTERISTICS Empathetic understanding of patients of a Youth Authority facility; willingness to work in a correctional facility; emotional stability; sensitivity to the needs of youthful offenders; patience; tact; alertness; and keenness of observation. Assignments may include sole responsibility for the supervision of youthful offenders and/or protection of personal and real property.

SPECIAL PHYSICAL CHARACTERISTICS Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility and endurance to perform during stressful (physical, mental and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of youthful offenders.

THE POSITION A Registered Nurse (Correctional Facility), under general direction in a Youth Authority facility, provides direct and indirect nursing care to patients; provides clinical supervision and training of other nursing staff; collaborates with physicians and other health care providers; takes independent action within professional preparation and legal limits; maintains order and supervises the conduct of youthful offenders; protects and maintains the safety of persons and property; and does other related work.

Vacancies exist at various Youth Authority facilities throughout the state.

ELIGIBLE LIST The eligible list resulting from this examination will be used to fill vacancies at Youth Authority facilities located throughout the state. Names of successful competitors are merged into the list in order of final scores, regardless of date. Eligibility expires 24 months after it is established.

VETERANS' PREFERENCE CREDIT Veterans' preference credit will be added to the final score of all competitors in this examination who qualify for and have requested these points and who are successful in all parts of the examination.

GENERAL INFORMATION

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test and all candidates who pass will be ranked according to their scores.

The Department of the Youth Authority reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

Eligible lists: Eligible lists established by competitive examinations, regardless of date, must be used in the following order: (1) subdivisional promotional; (2) departmental promotional; (3) multi-departmental promotional; (4) servicewide promotional; (5) departmental open; and (6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate eligible lists in order of final test scores regardless of the date of the test and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

General qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment and the ability to work cooperatively with others; and have a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigations may be made of employment records and personal history and fingerprinting may be required.

Policy of nondiscrimination on the basis of disability and Equal Employment Opportunity statement: The Department of the Youth Authority does not discriminate on the basis of disability in employment or in the admission and access to its programs or activities. Information concerning the provisions of the ADA and the rights provided thereunder are available from the ADA Manager, Equal Employment/Community Participation Office, 4241 Williamsborough Drive, Suite 201, Sacramento, CA 95823, (916) 262-1475.

Appeal information: You may file a written appeal to the State Personnel Board at P.O. Box 944201, Sacramento, CA 94244 to review your rating if you believe that the panel failed to follow prescribed standards or procedures or misinterpreted the minimum qualifications prescribed for the class; or if you can demonstrate that the rating was the result of fraud, or of discrimination within the meaning of Sections 19702 or 19703 of the Government Code, or of other improper acts or circumstances. *The appeal must be filed within 30 days after the notice of examination results was mailed and must state the facts, information or circumstances upon which the appeal is based.* Appeals are heard by the State Personnel Board in public hearings held in Sacramento, San Francisco and Los Angeles.

VISION AND MISSION

Vision: The California Youth Authority will contribute to the public safety of the citizens of California by maintaining a safe and secure therapeutic environment, which will result in the optimum delivery of rehabilitative services for wards charged to its care.

Mission: The California Youth Authority will contribute to the protection of society from the consequences of criminal activity by providing youthful offender rehabilitation through education, training, treatment, and parole services that provide a continuum of care and assist with the reintegration of youthful offenders into society.

Department of the Youth Authority

Personnel Management Services Division
4241 Williamsborough Drive, Suite 115
Sacramento, CA 95823
Telephone: (916) 262-1338
Toll-free: 1-866-466-4CYA (4292)
Web site: www.cya.ca.gov



California Relay Service for the Hearing Impaired
From TDD phone: 1-800-735-2929
From voice phone: 1-800-735-2922

Recorded examination line: (916) 262-1328